

**ENGLEWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES**

July 21, 2025

Call to Order 7:34 pm

Roll Call

Trustees	Present	Absent
Nina Nanasi, President	X	
Debra Trachtenberg, Vice President		X
Devry Pazant, Treasurer	X (7:42)	
Howard Haughton, Secretary	X	
Mark Schwartz	X	
Karen Maas	X	
Flor Ramirez		X
Stacey Rosenzweig	X	
Michele Bowman, School Superintendent's Alternate	X	

Minutes

Dr. Rosenzweig made a motion to approve the Minutes from the June Board of Trustee Meetings, seconded by Mrs. Maas. Abstentions: Mr. Haughton / Mr. Schwartz. Approved.

Reports

Treasurer's Report

Dr. Rosenzweig made a motion to approve the Treasurer's Reports and the bill list for June, seconded by Mr. Schwartz. Approved.

Directors Report

Ms. Senedzuk shared; June was a loud and busy month! With construction for our renovations in full swing, summer reading challenges and programs starting,

and our usual day to day operations, the Library has been filled with surprises daily.

We had our site visit with the New Jersey State Library, they sat with our team and discussed the renovation plans, our finances used to date, and answered any questions they had regarding the renovations. The visit concluded with a walk through of our space. We will have a desk audit in late summer / early fall, along with another site visit to follow.

The Buildings and Grounds Committee and I met with the City Manager, Robert Hoffman to discuss the issues with the library roof. Bob recommended a company, and I have cold called a number of commercial roofers to get assessment and estimates. We will keep the board informed as we progress.

Summer is officially here, which means, in addition to our Summer Reading kick off, the library is out about town tabling at many of the wonderful events that the city is having this season. The first was the Englewood Police Department movie night out at Mackay park, next will be the

Fourth of July fireworks at Dwight Morrow High School, followed by The Night Market, all of which we are happy to be a part of.

The library served as a polling place in the primary elections. Renovations were put on pause while the Mackay room was used for voting. Once the machines were picked up the crew was able to begin construction.

Both our quarterly staff meeting and monthly department head meetings were held. These meetings are a great time to get staff together and discuss all things going on in the library, especially with the construction, it is crucial to keep everyone informed.

As part of our construction, our Media and Foreign Language collections were moved into storage for a few months as their original shelves needed to be removed in order to create our new quiet study spaces. The collection will return when the new shelves are constructed.

Despite this collection being unavailable and the construction, our circulation numbers have still been doing very well.

Committee Reports

Buildings and Grounds

Dr. Rosenzweig shared; Construction continues on the bathrooms. The encased asbestos that was found during environmental testing and it required the library to close for one day while they removed it. The construction team also used this time to shut off the water to cap off pipes since the bathrooms are being shifted. The Buildings and Grounds committee continues to meet to decide on design elements and to adjust the budget for the state. As the state grant required we opened an interest bearing account for the money. We are continuing our discussions with roofing companies and the city to come up with a solution to prevent future leaks in the building.

Personnel

None.

School Report

Mrs. Bowman shared; all of the summer camps are wrapping up their programs that saw about 210 children this year. There will be a back to school fair on September 6, details to follow. A memorial garden for Dr. Small-Bailey will be completed by the start of the school year. It will be a place for children and staff alike to enjoy nature and share a relaxing moment in honor of the late Dr. Daniela Small-Bailey

Old Business

An interest bearing account at NVE Bank as per a requirement for the CPF Grant funds was opened. Additionally, our CD Valley National Bank was rolled over for an additional 18 months at a higher interest rate.

New Business

None.

Adjournment

At 8:08 pm, Mr. Pazant made a motion to adjourn the meeting, seconded by Mr. Haughton. Approved.

Next Meeting: Monday, September 15, 2025, 7:30pm, Meeting Room 2 (Lower Level)