

**ENGLEWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES**

January 13, 2025

Call to Order 7:36 pm

Roll Call

| Trustees | Present | Absent |
|---|----------------|---------------|
| Nina Nanasi, President | X | |
| Debra Trachtenberg, Vice President | | X |
| Devry Pazant, Treasurer | X | |
| Howard Haughton, Secretary | X | |
| Mark Schwartz | X | |
| Karen Maas | X | |
| Flor Ramirez | | X |
| Stacey Rosenzweig | X | |
| Gina Edone, School Superintendent's Alternate | | X |
| Michael Wildes, Mayor | X | |

Reorg

Mr. Haughton made a motion to vote on the resolutions by consent agenda, seconded by Mrs. Nanasi. All in favor voted; 7 Aye, 0 Nays, 0 Abstentions. Unanimously approved.

Mr. Haughton made a motion to approve all of the resolutions by consent agenda, seconded by Mr. Pazant. All in favor voted; 7 Aye, 0 Nays, 0 Abstentions. Unanimously approved.

Dr. Rosenzweig made a motion to accept the recommendation, stated below from the Nominating Committee, seconded by Mr. Schwartz. All in favor voted; 7 Aye, 0 Nays, 0 Abstentions. Unanimously approved.

The Nominating Committee recommends the following slate of officers for the Englewood Free and Public Library for 2025:

President: Nina Ninasi

Vice President: Debra Trachtenberg

Secretary: Howard Haughton

Treasurer: Devry Pazant

Dr. Rosenzweig made a motion to close the reorg and begin the meeting, seconded by Mr. Haughton. All in favor voted; 7 Aye, 0 Nays, 0 Abstentions. Unanimously approved.

Minutes

Dr. Rosenzweig made a motion to approve the Minutes from December Board of Trustee Meetings, seconded by Mr.Pazant. Approved.

Personnel Actions

Dr. Rosenzweig made a motion to approve the personnel actions, seconded by Mrs. Nanasi. Approved.

Correspondence

Reports

Treasurer's Report

Dr. Rosenzweig made a motion to approve the Treasurer's Reports and the bill list for December, seconded by Dr. Rosenzweig. Approved.

Mr. Haughton made a motion to accept the 2023 Audit Report, seconded by Mr. Pazant. Received.

Directors Report

The 2023 Audit was conducted and completed. The Englewood Public Library is in good standing, hard copies of the report are available. The auditor advised that we continue to keep record of every transaction and record of everything related to the CPF Grant for ease of the 2024 audit and beyond.

The Englewood Public Library participated in the Englewood BPA holiday toy drive as well as the Rotary's collection of winter coats and accessories. We hope the recipients had a wonderful holiday experience and are being kept warm through our generous donations.

I spoke with Rocci Carbobne, who called Fireguard on our behalf regarding the rerouting of our standpipe. The engineering plans are complete and

will be applying for permits at City Hall next week. The work should be completed by the end of the month.

We once again had an issue with the administration computers, the telephones, and wifi all being down. We spoke with Asher, the city's IT person who got us back up and running. This issue is happening far too frequently, a maintenance request will be sent to check our entire system.

The Circulation staff is also encouraging patrons to sign up for the Englewood Public Library Newsletter so they can know what upcoming events are happening in the library.

The BCCLS Tech office was notified again about computer #15, as it always has to be reset, and stays in the configuration mode for days. The last time Cassandra, BCCLS IT, came to the library, and reconfigured two computers, she mentioned that the wiring may be shorting out one of the computer components after a while. This same system has been changed out completely due to water damage years ago, but maybe the electrical connection suffered damage from this. There is a ticket in currently, and they will research this issue since it seems to be the only station that has recurring problems.

Childrens shared, winter reading challenge begins right after the holidays are over, and we needed lots of prizes for that as we anticipate large numbers of participants, especially with so many Teaneck patrons now using our library on a regular basis.

Committee Reports

Buildings and Grounds

Dr. Rosenzweig shared; Our architects expect to be able to put our project out to bid on January 28 and then to hire someone by the end of February. On January 8, the building committee met with Brad Kingsburg and Shannon Brown from Creative Library Concepts. We had a very good meeting and over the next few weeks they will work on a design concept to present to us and then a realistic estimate of costs. At this point we are very happy with two of the design teams and will choose one of them once we have all the estimates.

Personnel

None.

School Report

Ms. Senedzuk shared on Mrs. Edone's behalf; The library is partnering with the school on a New Carnegie grant opportunity will invest \$5 million in public libraries to support English language and youth programs, by way of English language and literacy services and College readiness and access activities. Ms. Senedzuk and Mrs. Edone will keep the board informed.

Old Business

None.

New Business

Mrs. Nanasi asked board members to email her their choices of committees they would like to be a part of before the next board meeting.

Adjournment

At 8:19 pm, Mr. Pazant made a motion to adjourn the meeting, seconded by Dr. Rosenzweig. Approved.

Next Meeting: Monday, February 10, 2025, 7:30pm, Directors Office