

**ENGLEWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES**

July 22, 2024

Call to Order 7:35pm

Roll Call

Trustees	Present	Absent
Nina Nanasi, President	X	
Debra Trachtenberg, Vice President	X	
Devry Pazant, Treasurer	X	
Howard Haughton, Secretary	X (7:52)	
Courtney Johnson-Suffern		X
Amy Jones Bulluck, Mayor's Alternate		X
Flor Ramirez	X	
Stacey Rosenzweig	X	
Gina Edone, School Superintendent's Alternate		X

Minutes

Mrs. Trachtenberg made a motion to approve the Minutes from June 17, 2024, seconded by Dr. Rosenzweig. Abstentions: Mr. Pazant. Approved.

Reports

Treasurer's Report

Dr. Rosenzweig made a motion to approve the May 2024 Treasurer's Report and the Bill List, seconded by Mrs. Ramirez. Approved.

Directors Report

Ms. Senedzuk shared that Reiner was here to service the HVAC system to keep the building cool during the heat of the summer. Ms. Senedzuk has asked them to set up scheduled maintenance for our HVAC since it is prone to shutting down when it is most needed.

Update: The heatwave that has hit our area has been taxing our HVAC system. Reiner has been out to service us twice. Our system is running as best as it can. When the HVAC went down at the Englewood Police station, the city brought it portable air conditioners to cool the space. Ms. Senedzuk reached out to the city to see if we can be helped in the same manner, but forewarned we do not have accessibility to vent the portable units. Y'Shun Fields visited on 7/12/24, to assess and suggested "Mini Splits" for the upper level, he is going to get back to us with more information. Dr. Rosenzweig suggested reaching out to our architect to see if he knows of a professional service, who can assess our situation to assure we can adequately cool our space.

Ms. Senedzuk also shared, at the end of last year the Library was inspected by Fire Inspection to make sure everything is up to code. One of the violations was that the standpipe in front of the building did not have a light. In January 2024, we had a company (East-West Electrical Contractors) come and dig a trench to provide power to the newly installed light. Rocco Carbone and Y'Shun Fields helped coordinate this for us. Shortly after Rocco, let us know that a test needed to be run on the stand pipe to gauge the flow of water from the pipe, it was tested and it failed. Rocco came back letting us know he would be seeking other solutions, ie; repair or reroute the stand pipe to obtain adequate water flow. We received this letter in the mail from the company, Fire Guard, who he recommended to fix this issue. This is an issue that needs to be remedied, so Ms. Senedzuk emailed the City Manager seeking advice on what to do next. Ms. Senedzuk spoke with Y'Shun again, and he will be looking into other vendors for their assessments and he will follow up with Rocco.

Some good news; staff has been out in the city tabling at events; the Police Departments Movie Night Out and 4th of July fireworks at the High School. Event goers were able to hear about all of the wonderful summer events we have here at the library as well as our Summer Reading programs. Staff handed out toys, bookmarks, and crafts.

Committee Reports

Buildings and Grounds

Dr. Rosenzweig shared that we had a meeting with Susan Wilkerson, who is our new point person from the State Library. Mrs. Wilkerson stated that we are further along in our planning than many other libraries and that our reporting is always on time and accurate, which is appreciated. Dr. Rosenzweig also shared

We are still awaiting environmental testing before we can move forward. We will be checking in with them again.

Personnel

The Personnel Committee will be meeting with the Union this week with the hopes that the contract will be signed. The committee also hopes that the Union is ready to move ahead and start a new contract for 2025 and beyond.

Old Business

CPF Grant Resolution that was passed needs to be signed by our Secretary. At Mr. Haughton's earliest convenience, he will stop in the Library and sign.

Ms. Senedzuk met with David Colman and Mrs. Jones-Bulluk about the ripped mural/map outside Mackay Room. It has fallen into disrepair and is an eyesore, staff doesn't know where it came from to replace, not for lack of trying over the years. Mr. Colman will be taking the mural/map to his office at Ramapo to further study it, and when the time comes, he will assist in curating the space with pictures, maps, and art featuring the City of Englewood. Ms. Senedzuk and Mr. Colman also discussed the possibility of future collaborations with his students.

New Business

None.

Adjournment

At 8:01 pm, Mr. Pazant made a motion to adjourn the meeting, seconded by Mrs. Trachtenberg. Approved.

Next Meeting: Monday, August 19, 2024, 7:30pm, via Zoom