

# ENGLEWOOD PUBLIC LIBRARY

## POLICIES

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### **MOBILE HOTSPOT LENDING**

#### **LOAN PERIOD AND RULES**

Hotspots are lent out for 21 days (renewable if there are no holds, outstanding requests, and if patron account is in good standing).

The person making the reservation must be a resident of Englewood, be 18 years or older and have an Englewood library card in good standing (No fines \$10 or above). Only the cardholder will be allowed to pick up the reserved device.

Reservations for Hotspots are made on a first-come, first-served basis. Only one Hotspot may be borrowed by a household at a time. Hotspots must be checked out in person. Hotspots may not be returned in the Book Drop.

Hotspots may not be returned to other libraries. The late fee for devices is \$5 per day if it is late. If a device is not returned after 30 days, it will be considered lost. A \$50 replacement fee will be incurred if the device is lost or damaged.

#### **INTERNET USE**

The Englewood Public Library is not responsible for information accessed using this device or for personal information shared over the Internet. Hotspot users are encouraged to follow safe Internet practices. The following behaviors can result in the suspension of Hotspot privileges and/or criminal prosecution:

- Viewing, displaying or disseminating materials that are judged in accordance with current legal definitions as being obscene
- Use of the Internet in any way which violates federal, state, or municipal laws

#### **PRIVACY POLICY**

Your Internet usage is not tracked by the Library or the service provider. The Library does not have access to or collect specific usage data. The Library does not provide patron information to the service provider. The only data about the Hotspot program that the Library collects is the:

- Total amount of data transmitted and received by each device during a billing cycle
  - Anonymous circulation data related to checkouts of the Hotspot devices
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The Internet service provider for the Hotspot program does not monitor or track the websites that Hotspot users visit or the information that users submit (user names, passwords, credit card information, etc.).

Reviewed by the Englewood Library Policy Committee – November 10, 2020