

**ENGLEWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
April 10, 2023**

Call to Order 7:38pm

Roll Call

Trustees	Present	Absent
Nina Nanasi, President	X	
Debra Trachtenberg, Vice President	X	
Devry Pazant, Treasurer	X	
Howard Haughton, Secretary	X	
Arnold Brown		X
Amy Jones Bulluck, Mayor's Alternate	X	
Flor Ramirez		X
Stacey Rosenzweig	X	
Dr. Jennifer D. Sifuentes, School Superintendent		X
Vacant, School Superintendent's Alternate		

Minutes

Mr. Haughton made a motion to approve the amended minutes for February 13, 2023, seconded by Mr. Pazant. Unanimously approved.

The minutes of March 20, 2023 were tabled due to a resolution that was missing from new business. Staff will update the minutes of March 20, 2023 and include it in the May meeting package.

Reports

Treasurer's Report

Mr. Haughton made a motion to receive the Treasurer's Report and approve the Bills List, seconded by Mrs. Nanasi. Unanimously approved.

Directors Report

Ms. Pacheco shared notable events from the month of March with the board, including the Korean Tea Ceremony funded by our NEH grant and Councilwoman Lisa Wisotsky recorded a story time for Women's History Month.

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Ms. Pacheco attended the City Council Budget presentation, sharing the library's wants and needs for the upcoming year. The State Aide Report was also due this month, it was submitted and we will hopefully see those funds by year's end.

The Friends also hosted an Ice Skating Fundraiser at Mackay Park, Ms. Pacheco will share the amount raised with the Board when she receives the figure from the Friends.

Ms. Pacheco, Mrs. Nanasi, and Mrs. Jones Bulluck met with Mayor Wildes and other members of the community via ZOOM to discuss the patrons' concerns about Black History Month and the library. Mayor Wildes suggested a Teen Commission to see what they would like to have happen at their library. We are always looking to improve our programming and meet the needs of our community.

Circulation has been low for the month of March, following the unfortunate trend. While audio books and e-books statistics are on the rise, physical materials are lower than 2022 statistics. Ms. Pacheco and Ms. Senedzuk have been discussing ways to increase circulation and increase patronage. The "picklist" is being made a priority each day, high value materials may be put as "High Demand" limiting items to be held at Englewood, forcing patrons to come in and get them. A circulation contest was also mentioned, checking out items for a monetary prize, such as a gift card. Staff will also be posting other library services to our social media to drive patronage to the library for those services, hoping they borrow materials when they arrive.

While circulation has been on the decline, program attendance and computer usage has been on the rise. With sixteen new computers being installed earlier this year, they are more efficient, and patrons are able to take longer sessions. We will monitor unique users via Envisionware to see the change in usage.

A fellow library director, Erin Hughes, shared an email from the state that NJ State Parks are free with proof of library card. Ms. Pacheco will share the email with the Board.

The contract for the Cannon copiers will expire in July. Ms. Pacheco will begin renegotiating a new contract. Mr. Haughton suggested working with the City of Englewood or the Englewood Public School District to enter into a shared service contract and secure better copier pricing under their agreements.

Old Business

None

New Business

None

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Adjournment

At 8:34pm, Mr. Pazant made a motion to adjourn the meeting, seconded by Mrs. Nanasi.
Unanimously approved.

Next Meeting: May 15, 2023, 7:30pm, Meeting Room 4.

