

**ENGLEWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES
MEETING MINUTES
August 15, 2022**

Call to Order 7:36pm

Roll Call

Present were

Nina Nanasi, Amy Jones Bulluck, Stacey Rosenzweig, Devry Pazant, Howard Haughton, Debra Tractenberg

Dr. Rosenzweig made a motion to approve the Minutes for July 11, 2022, seconded by Mrs. Nanasi. Unanimously approved.

Treasurer's Report

Mr. Haughton made a motion to conditionally approve the Treasurer's Report and Bills List, seconded by Mr. Pazant. Unanimously approved. Ms. Pacheco will email the board the updates needed concerning the purchase of coin boxes.

Personnel

The hiring policy set forth by the city is proving hard to hire per diem or part time help. Ms. Pacheco and Ms. Senedzuk will meet with the city to see if there is a way to expedite the hiring process.

Reports

Ms. Senedzuk reported that the Young Adult programs that are being held this summer are well attended and that there are a small, but dedicated amount of participants in the Young Adult summer reading program.

Ms. Pacheco and a few other staff members have represented the library at the Summer Sidewalk Sale, handing out promotional flyers and signing patrons up for library cards. There are a few more outdoor events that the staff will represent the library at this year.

Ms. Pacheco and Ms. Senedzuk has reached out to fellow Directors in BCCLS for a reputable HVAC contractors and has compiled a list. The board suggested seeing what PSE&G had to offer, as well as our current contractors. Ms. Pacheco and Ms. Senedzuk has an upcoming meeting with the new city manager, since the library serves the city as a heating and cooling station, this is taking priority.

The library received a check from NVE Bank to sponsor an ad and article about the library in the Northern Valley Press.

Fort Lee Library was subjected to a "First Amendment Audit", where staff was filmed while being questioned by an "Auditor". Ms. Pacheco advised the staff of the incident and if it were to occur here, to ask if they needed assistance, but to not otherwise engage. Staff is also advised to bring this to Ms. Pacheco or Ms. Seneduk's attention if they encounter an "Auditor". Ms. Pacheco is also looking for resources to share with staff on this matter.

Policies

The Book Donation and Book Plate Policy was approved pending update. Dr. Rosenzweig made a motion to approve the Book Donation and Book Plate Policy, seconded by Mr. Pazant. Unanimously approved.

The Flag Raising Policy was approved. Mr. Pazant made a motion to approve the Library Closure Policy, seconded by Mrs. Nanasi. Unanimously approved.

The Library Closure Policy was approved. Dr. Rosenzweig made a motion to approve the Library Closure Policy, seconded by Mr. Pazant. Unanimously approved.

Adjournment

Next Meeting: Monday, October 10, 2022, 7:30pm, Magazine Room (Main Floor)

At 8:43pm, Mr. Pazant made a motion to adjourn the meeting, seconded by Mrs. Jones Bulluck. Unanimously approved.